

# PUTMAN MEDIA'S SendMyAd Portal

Putman now offers print ad and eHandbook ad material submissions through our SendMyAd portal. With SendMyAd, you will be able to upload, manage, preflight and approve your ads quickly and easily.

- Once you complete your insertion order, we will send you an email with a link to the SendMyAd portal.
- Click the link to be directed to the SendMyAd portal where you can either sign in if you already have a SendMyAd account (through any publishers you work with). If you do not already have an account, creating one is simple – just follow the instructions to enter your email and create a password.
- Choose to upload your file. SendMyAd will flag quality issues that can affect reproduction on press and it suggests resolutions for optimal results.
- Through the portal you will be able to preflight and approve your ad.
- Once approved, your ad is automatically sent to the Putman team!

Your account in the SendMyAd portal allows you to manage your ads.

### Pickup in a future issue?

No need to re upload an ad, you can choose it from your SendMyAd library when the time is right.

### Helpful Resources

- Watch our video on just how easy it is to use SendMyAd, [click here](#).
- To upload your ad using SendMyAd, [click here](#).

Contact with questions:  
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